

RESEARCH PASSPORT AGREEMENT

FREQUENTLY ASKED QUESTIONS

Q: What is the HTQ Research Passport Agreement

The Research Passport Agreement is a collaborative agreement between all partners of Health Translation Queensland, designed to facilitate research collaboration between the partners, by adopting standard legal terms commonly used for health research projects.

We encourage the use of the Research Agreement where relevant.

Q: How does it work?

These standard legal terms cover intellectual property ownership, preservation of confidential information, and other rules for compliant conduct of a research project. Project details are set out in a schedule of the agreement. If a project can be conducted on the standard legal terms no legal review of the agreement is required before the project is implemented. Legal consultation for special conditions will be included in the project schedule.

Q: Who can this agreement be used with?

The Research Passport Agreement has been endorsed by all Health Translation Queensland Partners for use by their researchers.

Q: Who are HTQ Partners?

The HTQ partners are:

- Queensland Department of Health
- Queensland Health public health institutions within
 - Gold Coast Health
 - Metro North Health
 - Metro South Health
 - Children's Health Queensland
 - West Moreton Health
- Mater Health Services Brisbane
- Tertiary Education Facilities
 - Griffith University
 - The University of Queensland
 - Queensland University of Technology
- Queensland Institute of Medical Research Berghofer
- Translational Research Institute
- Australian e-Health Research Centre

Q: Can this agreement be used with other collaborators who are not HTQ partners?

No the Research Passport Agreement can not be used with third-parties. In 2023 HTQ retired its third-party agreement as a new [Multi-jurisdictional Multi-party non clinical trial collaborative research agreement](#) was launched, which is based on the Research Passport Agreement.

Q: What research can the Research Passport Agreement be used for?

The Research Passport Agreement has been developed for research that does not require other standard agreements such as the Medicines Australia suite of agreements, NHMRC or GO8. The agreement can be used for simple, straightforward research where there are no pre-existing or background intellectual property (IP). If you are unsure speak to your research governance department or legal teams.

Q: Is it compulsory to use the Research Passport Agreement for clinical research between HTQ partners?

No, however, if you are employed by a HTQ Partner, and conducting research that is not a clinical trial, has not been funded by e.g. the NHMRC, and has no pre-existing intellectual property, it may be worthwhile considering the use of the Research Passport Agreement.

Q: What are the advantages of using the Research Passport Agreement?

Delays in research agreements being executed can be alleviated by using the Research Passport Agreement. It can therefore speed up time to start up. All Partners have agreed to the use of this Agreement and it has been approved by Partner lawyers.

Q: Is a variation to the Research Passport Agreement allowed?

Yes, if a variation is required, please liaise with your organisation lawyer and Partner lawyers as early as possible.

Q: Who are the Partner Governance Contacts?

See the HTQ Research [Support Directory](#).